

Falkirk High School Parent Council Minutes
Monday the 18th September 2023
Meeting held at FHS - 1900 hrs.

Agenda item	Detail	Action
(1) Welcome and Apologies for Absence	Lyn Bennet (Co-Chair), Tammy Bell (200 Club), Lorna Binnie, Erika Cooper, Andrea Davidson (Treasurer), Karen Findlay, Leona Hepburn (Staff Rep), Sharon Keen, Stuart Kelly (Headteacher), Rebecca Luke, Jen Macpherson (Depute Headteacher), Ruth McCall, Gail McEwan, Nicola McEwen, Claire McLaughlin (Depute Headteacher), Rachel McPherson, Robert Menzies (Depute Headteacher), Gillian Millar, Sarah Patrick (Councillor), Jacqui Pearson (Co Vice Chair), Cailinn Rosie, Fiona Shearer (Co Vice Chair), Pam Sinclair (Co-Chair), Lily Stroud (Staff Rep), Fiona Traill, & Kelly Whittington (Depute Headteacher). The chair welcomed everyone to the meeting and noted the good turnout of parents. Apologies noted were Councillor Iain Sinclair, Pamela Taylor and Murray Watson.	
(2) Minutes of Previous Meeting 22.05.23 and Matters Arising	- The minutes from the previous meeting were <u>approved</u>. - The date of the summer fayre for 2024 has been agreed as 22nd June 2024. - The Head Teacher noted that the financial situation is still difficult and that Falkirk Council had not yet reached a decision on whether to close the swimming pools.	
(3) Headteacher's 7 Minute Briefing	- The Head Teacher talked the group through the '7-minute briefing' which included: - Windows 10 update - Progress - SQA 2023 - Refreshers and Skills - Relationship Policy - JPLT/SPLT - Maximising attainment - During the discussion it was noted that the school has identified a space for any senior pupils who need a quiet space. Details about the quiet space will be circulated to all pupils soon. - A 'Key Dates' document was circulated to all parents and carers. It was noted that a few dates on the document have had to change given that strike action has been planned for 26, 27, 28 September 2023. The changed dates include the Pupil Pathways event which will now take place on 4th October 2023 and the P7 Open Evening which will now take place on 24th October. Details about the plans for strike action days will be circulated to parents as soon as possible.	
(4) S3 Curriculum Review	The Depute Head Teacher briefed the group on the S3 curriculum review that will take place during the current academic year. Currently S3 pupils choose nine subjects as well as studying core subjects. As the school reviews the curriculum there will be a formal consultation with pupils, parents and Education Scotland.	
(5) Hayward Report – Review of Senior Phase and Assessment	The Head Teacher gave an update on the Hayward report. The group noted that the final Hayward report was published on 26 June 2023, the focus of which was on the review of the senior phase. The report includes recommendations from Professor Hayward to the government which include:	

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	- A reference group should be maintained and consulted if change is to take place going forward with the new proposed qualifications. - Scottish diploma of achievement will contain three components and all pupils in the senior phase will leave school with this qualification. The diploma would not be graded and will be awarded on exit. - The teaching profession have been further consulted and staff at FHS will respond to the consultation by the end of October. - The summary document and presentation will be emailed to the Parent Council for information.	
(6) Staffing Update	The Head Teacher updated the group on staffing in FHS including the appointment of two transition teachers which are new appointments.	
(7) Treasurer's Report/200 Club Update	- The balance of the main PC account is £2745.12 - The balance of the 200 club is £1471.97. - The end of year accounts is being completed and will signed off by Councillor Sarah Patrick. - The 200 club is always looking to increase the members and details of how to join will be advertised on the parents Facebook page and social media. Money from the 200 club is used to fund the prizes as well as provide for funds for the school. - It was agreed that the Parent Council will fund a BBQ for the school.	
(8) AGM	The PC AGM will take place at the next meeting on Tuesday 21 November 2023. All parents are encouraged to attend that meeting.	
(9) AOCB	- The issue of pupils wearing PE kit for first or last lesson was raised. The Head Teacher confirmed that school uniform will be compulsory for first period as there is an issue with pupils out with the school trying to gain entry to classes. Wearing uniform make pupils identifiable and stops non-FHS pupils gaining access to the school. The school will consider whether pupils need to change after PE at the end of the day. - The group received an update on school trips. The constraints on school trips have been lifted for trips that have an educational element. Staff within Falkirk Council will assess the educational element of each trip. - The clothing bank has been well used over the past year and is well stocked. The school advertises the clothing back to all families at Open days and in newsletters. - The group received an update about the Duke of Edinburgh award which is going ahead this year. - Details of UCAS deadlines have been circulated to all pupils on MS Teams and is discussed with pupils in PEP. Dates will be circulated to parents using Satchel One. - There is a Facebook page for FHS parents which is a closed group. To join the group parents are asked to answer a few basic questions. - The Acting Deputy Head teacher updated the Parent Council about advertising the Parent Council including information about the group and the dates of the meeting. A handout was circulated during the meeting and parents were encouraging to email comments to the PC chair. - The Pupil Support department is above the music department which can cause disruption during assessment periods. The school is going to implement a protocol for when assessments are taking place.	
(10) Date of Next	The date of the next meeting will be Tuesday 21 November 2023 at	

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Meeting	7pm.	