

Falkirk High School Parent Council Minutes
Monday 16th September 2024
Meeting held at FHS - 1900 hrs.

Agenda item	Detail	Action
(1) Welcome and Apologies for Absence	Attendees: Bayo Babatunde, Erika Cooper, Christine Dougall, Karen Findlay, Fiona Gammie, Leona Hepburn (Staff Rep), Shonna Herriot, Sharon Keen, Stuart Kelly (Headteacher), Douglas Maxwell, Ruth McCall, Robert Menzies (Depute Headteacher), Gillian Millar, Fiona Morrison, Kerry Ovens, Jacqui Pearson (Co Vice Chair), Cailinn Rosie, Fiona Shearer (Co Chair), Pam Sinclair (Co Chair), Lily Stroud (Staff Rep), Ross Thomas, Rachel Walker, Murray Watson (Depute Headteacher), Kelly Whittington (Depute Headteacher). Everyone was welcomed to the meeting and in particular, the parents who were attending for the first time. Everyone at the meeting introduced themselves. Apologies were received from Tammy Bell, Gail McEwan, Nicola McEwen and Cllr Sinclair.	
(2) Minutes of Previous Meeting 05.06.24 and Matters Arising	- The minutes from the previous meeting of 5 June 2024 were approved. The group noted that iPad training had taken place and that further training was planned for later in autumn. The group noted that the School Fair on 22 June 2024 was a success and was very well attended. - The Learning week report is expected to be published later this week. Councillor Binnie was actioned to confirm which meeting of the council the report would get discussed at, for example, the full council meeting on 3 October or a smaller subset meeting.	LB
(3) Headteacher's 7 Minute Briefing	During the briefing the following was highlighted: - weareFHSfamily - Rights Respecting School Gold Award has been achieved - FHS refreshers - New Pupil senior leadership team - Important upcoming dates were sent out in an email and are available online - Active travel hub - School based police officer	
(4) Results Analysis	The national results have not been released yet but the school results for August 2024 compared to previous years have been positive for S4. It was noted that the national information would be available in a few days' time and Robert Menzies would provide a briefing for parents at that point.	
(5) Self Evaluation/School Improvement	The group received an update from Murray Watson on the Self Evaluation plan for 2023/24. The process includes opportunities for	

MINUTES – 16th September 2024

Agenda item	Detail	Action
Focus	pupils and parents to feed in views during the year for example, after parents evening, through a survey etc. The school has analysed inspection reports in detail to assess what good looks like. This will allow the school to align themselves with the sector. Kelly Whittington then updated the group on the work with staff on key learning and teaching areas.	
(6) Scottish Government Mobile Phone Guidance	The Scottish Government have issued a position regarding mobile phone use in school. Non-statutory guidance provides supports up to and including full ban. The survey will go out to parents, pupils and staff before guidance is issued. The school will use Focus Groups to help solve this issue.	
(7) ACOB	- The date for the school fair in June 2025 will be considered as it currently clashes with the Royal Highland show. - It was noted that the uniform bank is well stocked and pupils and parents were encouraged to use it. Pupils attended school who are not in full uniform will be directed to the uniform bank.	
(8) Date of Next Meeting	The next Parent Council Meeting will take place on Tuesday the 19th of November 2024 at 7pm.	