

Falkirk High School Parent Council AGM Minutes
Tuesday 19th November 2024
Meeting held at FHS - 1900 hrs.

Agenda item	Detail	Action
(1) Welcome and Apologies for Absence	Attendees: Tammy Bell (200 Club), Leona Hepburn (Staff Rep), Stuart Kelly (Headteacher), Jen MacPherson (Depute Headteacher), Ruth McCall, Nicola McEwen, Clare McLaughlin (Depute Headteacher), Gillian Millar, Jacqui Pearson (Co-Vice Chair), Pam Sinclair (Co-Chair), Fiona Shearer (Co-Chair), Lily Stroud (Staff Rep) & Kelly Whittington (Depute Headteacher). Everyone was welcomed to the meeting and in particular, the parents who were attending for the first time. Everyone at the meeting introduced themselves. Apologies were received from Cllr Binnie, Erika Cooper. Christine Dougall, Karen Findlay, Cllr Patrick, Cailinn Rosie & Ross Thomas.	
(2) Minutes of Previous Meeting 16.09.24 and Matters Arising	- The minutes from the previous meeting of 16 September 2024 were approved. The group noted that the date suggested for the School Fair was 7 June 2024 – this was going to be checked to make sure it didn't clash with any other events. - Mobile phones – the school will phase in handing in mobile phones from first years from this year onwards.	
(3) Headteacher's 7 Minute Briefing	During the briefing the following items were highlighted: - Insight '24 - Excellence in L&T - The Gateway - Family Events - Upcoming Events - Welcome Inn – launched as part of anti-bullying week - Armistice	
(4) AGM	- The Treasurer ran through the accounts highlighting the income and expenditure for the year and the Parent Council approved the accounts. It was noted that a few Committee positions would become vacant over the next year. This meeting was one of the Co-chair's (Pamela Sinclair) final meeting. No one volunteered to step into the Co-chair position. In addition, the position of co-vice-chair would become vacant in April 2025, parents were encouraged to think if they would be willing to volunteer for the positions. Anyone interested should speak with Pamela Sinclair, Fiona Shearer or Jacqui Pearson or other members of the PC committee (see annual report for names). - During, the AGM discussion, it was agreed that the 200 club winners would be posted on the FHS parents Facebook page.	
(5) School Carpark	The Head Teacher updated the Parent Council that as a result of a serious issue that took place in the car park recently the school will be	

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	making changes to the carpark. Due to on-going safety concerns, changes are being made to the car park's one-way system to enhance pupil safety and ensure smooth traffic flow. These updates will include new signage, road markings and planters to reinforce safe usage. All parents are strongly encouraged to follow this guidance to minimise risks to pupils, staff and other car park users.	
(6) S5/6 Structure Revision	FHS has introduced a structured revision programme where S5/6 can come along to supported study from now until the December prelims. It has been running for two weeks so far but the uptake has not been as good as had been hoped. There has been positive feedback and the school hopes that uptake will increase. Parents are asked to encourage pupils to provide feedback.	
(7) School Leavers Destinations Report	The results for the destinations report have not been signed off yet but are looking positive for FHS. The school has a case load worker who now works with young people who have left school and have not got a positive destination organised. The case worker has been able to work with young people to help them find a suitable option for after school. This has made a significant difference to the destination figures which are due to be published soon.	
(8) Changemakers Proposals	Changemakers have made a proposal for 14 extra recycling bins at a cost of circa £700. The PC have agreed to pay the full amount of £776.88 for the recycling bins. It was suggested that it would be good to encourage less plastic waste and PC asked if it would be possible to monitor the amount of plastic.	
(9) ACOB	At the end of the meeting, one of the parents provided feedback on the iPad training that took place recently.	
(10) Date of Next Meeting	The next Parent Council Meeting will take place on Monday the 20th of January 2025 at 7pm.	