

Falkirk High School Parent Council AGM Minutes
Monday the 23rd September 2019
Conference Room at Falkirk High School at 1900 hrs

Agenda item	Detail	Action
Welcome and Attendees	Vanora Campbell, Lynne Hopkins (Vice Chair), Karen Hunter (200 Club), Hazel Jones, Stuart Kelly (Depute Head Teacher), Sue Krause, Mark Lenathen (Chair), Susan Railey, Pamela Taylor (Secretary), Bryan Watt (Treasurer), Murray Watson (Depute Head Teacher), Keith Webster (Head Teacher).	
(1) Apologies	Gary Allen (Staff Rep), Gillian Barrett (200 Club), Andrea Davidson, Audrey Gold, Nicola McEwen, Heather McGregor (Staff Rep), Pamela Sinclair.	
(2) Chairperson's Annual Report	- ML distributed to all attendees a hand-out of the Falkirk High School Parent Council Annual Report for 2018-19. ML will send a copy to all Parent Council members and will also be available on the school website. - If interested in being involved in the Parent Zone/Sub group then you are to email ML. - Election of Chairperson - ML will continue in the role until September next year, no volunteers at this stage, will be raised again at next Parent Council meeting – LH proposed, HJ seconded. - LH will continue as the role of Vice Chairperson for the next 2 years – HJ proposed, SR seconded. - BW will continue as the role of Treasurer for this session 2019-20 – VC proposed, SR seconded.	
(3) Treasurer's Annual Report	- BW distributed to all attendees a hand-out of the FHS Parent Council Annual accounts. - The balance on the main account is <u>£559.40</u>. - A cheque for £1,500 has been contributed for Show My Homework after the Annual report had been submitted.	
(4) 200 Club Annual Report	- BW distributed to all attendees a hand-out of the FHS 200 Club Annual Accounts. - The 200 Club balance is <u>£1108.96</u>. - August & September draws have still to take place. - There are currently 93 subscribers this should hopefully increase in numbers. - Each monthly draw is for £100 and £200 for December's draw.	
(5) Minutes of Previous Meeting 20.05.19 and Matters Arising	- FHS will be sending out the FHS survey earlier next year to avoid being sent out at the same time as The Scottish Government Parental Engagement Census. - Amy Young (Maths) is still to be replaced – 2 probationers started in August to fill this gap, will recruit next year Spring time. - Kirsty Wilkes (Pupil Support) replacement is Allison McColgan – start date still to be confirmed. - Jude Canning (Business Education) will no longer be starting at FHS, still recruiting for the Business Education post leaving a gap of 1 teacher in this department.	

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	- The 10 Probationers have all started at FHS and are settling in, this equates to roughly 10% of the teaching staff at FHS. - Removal of form period – Head of House now start at 8.30am and there is the PEP period once a week to help support pupils. FHS is adjusting to the removal, settled relatively well, increased lateness - time keeping is being looked at by SMT – detention might deter this. - School Improvement Planning – Parent Zone – more information will be provided at next meeting. - KH proposed, SR seconded the minutes.	
(6) Headteacher's Report	- KW is retiring at the end of this year, KW has been Head Teacher at FHS for 6 and ½ years and has loved working for the school. His decision has been down to changes of the role and pressures outwith. Timing would have been different if the school wasn't in a good place. - SK will replace KW as acting Head Teacher once he leaves at the end of the year. This role will be for 1 year which will then be advertised for a permanent Head Teacher position. SK & KW will work alongside each other until the end of the year so that the hand over will be smooth. - Janice Kane FHS's Resource Manager is retiring on the 11th of October, her replacement Kirsty Wilsdon will be starting on the 18th of November. - The Senior Captains for 2019-20 are Boston Blair & Alice Dunn – there are a total of 12 pupils in this session's pupil SMT. The Junior Captains are Rowan Brockie, Maddy Smart & Zosia Chamczyk - there are a total of 10 pupils in this session's pupil JMT. The captains will be attending one of the Parent Council meetings this session. - KW gave an overview of the Early Breadth & Depth Data (September's Insight). - KW mentioned the great success and the achievements of the Sports Awards and the prize giving evenings at FHS.	
(7) School Improvement Planning	MW distributed to all attendees a hand-out of the School Improvement Plan & Self Evaluation summary and talked through the main points at the meeting.	
(8) Prefect Blazers	Cost of the wool blazer is expensive, can prefects wear the polyester alternative? MW will mention to parents at the next prefect induction that there is no requirement to order the wool blazer and that the polyester blazer can also be ordered.	
(9) AOCB	The new online payment system iPayimpact has been causing some issues – any issues can be sent to PT to look into.	
(10) Dates of next Meetings	Tuesday 26th of November 2019 <i>Note: All meetings are held at 1900 hrs</i>	