

Falkirk High School Parent Council Minutes
Monday the 20th of September 2022
Meeting held at FHS - 1900 hrs.

Agenda item	Detail	Action
(1) Welcome, Attendees and Apologies for Absence	Tammy Bell, Claire Bradley (Depute Head Teacher), Andrea Davidson (Treasurer), Diane Duff, Louise Duncan, Leona Hepburn (Staff Rep), Karen Hunter (200 club), Stuart Kelly (Head Teacher), Debbie Lauren, Jennifer Macpherson (Depute Head teacher), Nicola McEwen (Co-Chair), Jacqui Pearson, Caitlin Rosie, Pamela Sinclair (Vice Co-Chair), Fiona Shearer, Lily Stroud (Staff Rep), Pamela Taylor (Secretary), 3 apologies – Lyn Bennett, James Bundy (Councillor), Audrey Gold	
(2) Minutes of Previous Meeting 23.05.22 and Matters Arising	- FHS summer fair held on the 18th of June 2022 was a great Success and all money raised went towards the school fund. Thank you to the team of organisers and all who helped on the day. The support from the school and the community was amazing. We have a good model & ideas going forward for the next school fair. - Communications review – LS to meet with PC members. FHS website is being revamped to be more user friendly for parents/carers & pupils – school calendar, course plans and faculty information still to be updated.	LS
(3) Headteacher's 7 Minute Briefing & General Update	- SK talked through the Headteacher's '7-minute briefing' and touched on the 7 points of the briefing: - School Vision and Values - Digital Learning - SQA Performance - Reading Recognition - Upcoming Dates - Family Learning - Positive Ethos/Relationships - SK provided a staffing update – Recruiting for posts in English, Home Economics, PE, and a Faculty head post in Technologies. - Window 10 update roll out at FHS is still to take place. - Falkirk Council Hayword Review – NM will forward to all PC members. - FHS advanced higher attainment is higher than LHS. - LH briefly talked through FHS pathways and that there has been a lot of work in supporting pupils in their PEP home & away classes. There is also bespoke pathways in place for apprenticeships, college & University. FHS is also helping pupils with skills, their experiences & qualities and how they can demonstrate them.	NM
(4) Parent Engagement Strategy	CB talked through the Parent Engagement Strategy presentation and will send out information to parents/carers.	CB
(5) School Events	SK talked through how FHS is keen for more school events to take place. FHS have organised the school show Joseph the Musical, which takes place from the 13th to the 15th of December. Primary schools will be invited to the show and tickets will be available to purchase nearer the time. SK mentioned how they would like to also host an event with a local Falkirk Alzheimer's charity called "Screen Memories". LS to liaise with the PC to help with this event. Any additional ideas from the PC are welcomed. Burns supper is another event that will take place next year and potentially another spring/summer fair.	LS

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(6) Sustainability/ Uniform Bank/ Recycling	• JM provided an update regarding the schools Uniform Bank. Slides were shown to the PC of how the Uniform Bank looks. Clothes are laundered, Ironed and displayed & organised professionally. There are blouses, shirts, trousers, skirts, jackets, shoes & blazers. JM has asked for any school ties to be donated. The school is also planning a click and collect service where parents/carers can order from a catalogue – more information will be sent to parents/carers. PC support funding for the Uniform Bank. • Change makers are working on recycling books within the school, the selling of wooden air-fresher's & the recycling centre. • Green skills week has taken place – children's rights in climate change.	
(7) Treasurer's Report/200 Club Update & Draw	• Balance of main PC account is £2,417.81. Donation still to come off that was given to the school's prom. • Balance of 200 club account is £3,541.97. £300 still to come off in draws. Currently there are 70 members in the club.	
(8)) ACOB	• PC looking to for someone to take over the role of the 200 club as KH is stepping down. • Parent mentioned that toilets are locked. SK confirmed that the toilets are opened during break and lunchtimes. There are toilets available throughout the day located at the social area and also 2 toilets at each faculty.	
(9) Date of Next Meeting	• Tuesday the 22nd of November 2022 – AGM meeting	