

Falkirk High School Parent Council Minutes
Monday the 23rd of January 2023
Meeting held at FHS - 1900 hrs.

Agenda item	Detail	Action
(1) Welcome and Apologies for Absence	Tammy Bell, James Bundy (Councillor), Andrea Davidson (Treasurer), Diane Duff, Louise Duncan, Kenny Gillespie (Head of Housing), Sharon Keen, Leona Hepburn (Staff Rep), Kerrie Hoggan, Stuart Kelly (Headteacher), Paul Ketrick (Head of Invest), Ruth McCall, Jacqueline McKinlay, Clare McLaughlin (Depute Headteacher), Cecil Meiklejohn (Councillor), Robert Menzies (Depute Headteacher), Laura Parker, Sarah Patrick, Jacqui Pearson, Fiona Shearer, Iain Sinclair (Councillor), Pam Sinclair (Co-Chair), Lily Stroud (Staff Rep), Pamela Taylor (Secretary), Alan Thomson, Katherine Thomson, Lynn Turnbull, Kelly Whittington (Depute Headteacher) & Murray Watson (Depute Headteacher). 3 apologies – Lynn Bennet, Erika Cooper & Nicola McEwen.	
(2) Proposed Swimming Pool Closure	SK outlined concerns to KG (Head of Housing) and PK (Head of Invest) who work for Falkirk Council regarding the proposal of closing the school pool. This was an opportunity for parents to raise any concerns and any questions they had. Decision will be announced on the 29 th of March.	
(3) Minutes of Previous Meeting 22.11..22 and Matters Arising	- JP Proposed, AD seconded the minutes of the meeting - Clare McLaughlin has been successful in the role of Acting Depute Headteacher	
(4) Headteacher's 7 Minute Briefing	- SK talked though the Headteacher's '7-minute briefing' and touched on the 7 points of the briefing: 1. Return of School Events 2. Maximising Attainment 3. DYW 4. Café/Bistro 5. Pathways Planning 6. VG Lesson 7. Be Kind/Supportive	
(5) Improvement Plan Update	MW talked through the Improvement Plan presentation at the meeting. MW has asked the PC members if anyone is interested working alongside MW with next year's Improvement Plan is to email PT.	PT
(6) Instagram/ Website	CM talked through the presentation of how the new school Instagram site could look like and how it would work and also updates that are being made to the new school website	
(7) Agree Financial Support from PC	It has been agreed by the PC that £1000 will be given to go towards Tie Micks, £500 for work based learning PPE equipment, £500 to Prom and will pay half of the amount due for SMHW.	
(8) Spring Fayre	The Spring Fayre has been moved to the summer and therefore will be called the "Summer Fayre" going forward. Proposed date is the 24th of June 2023. A committee is to be set up and is to involve local businesses and young people. Volunteers are to email PT.	PT
(9) Treasurer' Report/200 Club Update & Draw	- Balance of main PC account is £5,265.81. £500 still to come off for last year's prom. - Balance of 200 club account is £1,005.97. £500 still to come off in draws & un-presented cheques.	

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	Karen Hunter is stepping down from the 200 Club – Tammy Bell has agreed to take over the role.	
(10) ACOB	Questions asked: What date is this years Prom? Prom will be on Thursday the 15th of June. Will Easter school be on this year – KW has confirmed that they are looking at a combination of both in person and virtual classes for this year's Easter school. More information will be sent out shortly. Can more time can be given to senior parent's evening appointments. MW confirmed if they look to increase the 5 minutes per appointment then they will have to reduce the times in other subjects. There are now 2 parents' evenings per year. Can exam scripts go home to parents? RM has advised that he will look into this.	
(11) Date of Next Meeting	Tuesday the 21st of March 2023	